

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

1050 Westminster St.; Fitchburg, MA 01420 (978) 345-9200

Ad Hoc Subcommittee Meeting Minutes January 26, 2023, at 6:00 p.m. in Library

Members: Chair Will Brassard (Sterling), Diane Swenson (Ashburnham); Michael Hurley (Fitchburg); Melanie Weeks (Fitchburg); Jeffrey Raymond (Athol)

Meeting opened: 6:05 p.m. in the Library. In attendance: William Brassard, Diane Swenson, Jeff Raymond. Michael Hurley, Melanie Weeks.

After introductions, discussion held to specify the purpose of the Subcommittee.

Motion: To investigate recording/broadcasting of School Committee meetings and to provide recommendations to the full School. Moved by Jeff, seconded by Michael. Unanimous.

Issues to be explored as part of recommendations – Costs, Location, Staffing Required, Live or Recorded.

Discussion of information currently available, options to explore, concerns, investigations needed for more concrete data. Topics (in no particular order) listed below:

- Survey to obtain data as to needs/wants – survey parents, communities, details of survey to be determined by next meeting.
- Is need short term or long term?
- Live or recorded for posting next day? Zoom, Recorded, other media?
- Ability to use MT Live, YouTube, Zoom, or other forms?
- What communities have ability for live and only recorded (after the fact)?
- Equipment required for all types of production, microphones, computers, mixers, video, etc.
- Personnel required to perform the service.
- Can Video Club be considered in support?
- Internal or external support required?
- Costs – FATV indicates about \$75K (to provide video/audio); internal source roughly \$65K, more specific information to be obtained
- Meetings required at Monty Tech or can be moved to other building to support broadcasting/recording?
- Are School Committee meetings being kept in Library and moving back to the Conference Room, which had recording equipment?

Actions:

- Bill to contact FATV again to gather more specific information about the costs, services, locations, etc.
- Bill will contact Monty Tech Liaison for the Video Club for thoughts, abilities, etc. Request if anyone can be available for discussion at next meeting
- Michael: Review issuing a survey to parents and others. If can be performed through school, will develop the survey questions for discussion at the next meeting.

Meeting adjourned at 6:54. Next meeting scheduled for February 16th at 5:00 p.m. Location TBD.

Respectfully Submitted,
Diane Swenson
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